

Railway Recruitment Cell, W.C. Rly., RB-III/422/1-2, Nehru Railway Colony, Howbagh, Jabalpur.

EMPLOYMENT NOTICE No. - 01/SQ/S&G/2009-10
APPLICATION FOR APPOINTMENT AGAINST SCOUTS & GUIDES QUOTA IN
GROUP- 'C' FOR YEAR 2009-10

(Application should be filled up by the candidate's own hand writing)

NOTIFICATION Employment Notice No. 1/SQ/S&G/2009-10

Employment Notice No. WCR/P-HQ/Rectt/128/S&G, Date: 01/10/2009

Date of issue: 17/10/2009 Closing Date : 16/11/2009

Applicants are invited from the Citizens of India for recruitment against Scouts & Guides Quota for the year 2009-10 for filling up 02 (TWO) posts in Group C category in Scale Rs. 5200-20200 Grade Pay Rs. 1900/2000 on West Central Railway. The Candidates fulfilling the following conditions may submit their application in the Pro-forma enclosed as Annexure "A".

1. MINIMUM EDUCATIONAL QUALIFICATIONS:

Minimum matriculation or equivalent with 50% marks in aggregate. The stipulation of 50% marks is not applicable to candidates having higher Educational Qualification and SC/ST candidates.

2. AGE LIMIT:

The age limit is 18-30 years as on 01-01-2010. The lower and upper age limit indicated will be reckoned as on 01-01-2010. The upper age limit is relaxable as under subject to submission of requisite certificate. (a) By 5 years for SC/ST Candidates. (b) By 3 years for OBC Candidates. (c) For Ex-Servicemen upto the extent of service rendered in defense plus 3 years provided they have put in more than 6 months service after attestation. (d) By 5 years for persons who were ordinarily domiciled in the Kashmir Division of the State of Jammu & Kashmir from 01/01/1980 to 31/12/1989. (e) By 10 years for Physically Handicapped candidates. (f) For the Serving Group 'D' Railway Staff and casual labourers/substitutes, the relaxation in upper age limits will be upto 40 years for unreserved candidates, 45 years for SC/ST candidates and 43 years for OBC candidates, provided they have put in minimum of 3 years service(continuous or in broken) spells. For those working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes, the relaxation in upper age limits will be upto the length of services rendered subject to maximum 5 years. (g) Upper age limit in case of widows, divorced women and women judicially separated from the husband but not remarried shall be relaxed upto 35 years for Unreserved, 38 years for OBC and 40 years for SC/ST candidates.

3. SCOUTING/GUIDING QUALIFICATIONS:

(a) A President's Scout/Guide/Ranger/Rover OR Himalayan Wood Badge Holder OR A Pre-HWB trained Scout leader/Advanced Trained Guide/Leader/Captain. (b) Should have been an active member of a Scouts Organisation for at least 3 years in the Recent past and should continue to be active member. (c) Should have attended at least one event at National level and one or two events at State Level. (d) Should have a good record of participation in Scouts/Guide activities at unit/District Level.

4. PROCESSING FEE:

The processing fee for recruitment against Scouts & Guides Quota will be Rs. 40/-. Date of issuing of IPO/Bank Draft should not be before the date of issue of this Employment Notice. SC/ST/PH candidates and Ex. Servicemen are exempted from payment of examination fee. Postal Order/Bank Draft should be in the name of FA&CAO, West Central Railway, Jabalpur payable at Jabalpur.

5. WHOM TO APPLY:

Dy. Chief Personnel Officer, Railway Recruitment Cell, West Central Railway, RB-III/422/1-2, Nehru Railway Colony, Howbagh, Jabalpur.

6. HOW TO APPLY:

The given format should be neatly typed or handwritten either in Hindi or English on A4 size paper. One Passport size photograph duly signed should be pasted on the application in the space provided and similar two passport size photographs duly signed on reverse should be clipped along with the application form. Applications should be sent by ordinary post in a closed envelope or to be dropped in the box provided for the purpose in the Railway Recruitment Cell Office at above address upto 17.00 hours. No acknowledgement will be given for Applications sent by Courier/By Registered Post. The last date for receipt of application is 16-11-2009. On the top of the envelope "APPLICATION FOR RECRUITMENT AGAINST SCOUTS AND GUIDES QUOTA" & "EMPLOYMENT NOTICE No. 1/SQ/S&G/2009-10" should be super-scribed. No application will be accepted after the closing date for whatever reason and any enclosure received separately after the receipt of application will not be entertained.

7. ENCLOSURES:

The following enclosures should be firmly attached with the application: (a) Indian Postal Order/ Bank Draft of Rs. 40/- in favour of FA&CAO, West Central Railway, Jabalpur. (b) Self attested copy of certificates in support of age, educational qualification, age relaxation and participation certificate in Scouts & Guides for their eligibility as mentioned above. (c) Self attested copy of Caste Certificate in the case of SC/ST candidates and Current Creamy Layer Certificate in case of OBC candidate issued by competent authority. (d) Two recent passport size photographs duly signed are to be attached with the application.

8. PROCEDURE FOR RECRUITMENT:

The candidates, who apply in response to this notification and are found eligible for consideration, will be subjected to written test followed by evaluation of their activities/ certificates/credentials in Scouting & Guiding and Interview/personality tests for those who qualified for viva-voce over and above the minimum prescribed eligibility criteria. The mode of selection, date, venue and time will be intimated to the eligible candidates through post [under certificate of posting]. The decision of West Central Railway in all matters relating to eligibility, acceptance or rejection of application etc. will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection, incomplete applications will be rejected and no further correspondence in this regard will be entertained. No separate communication will be sent to the candidate in this regard. In case selected candidates for Group 'C' post are appointed in Clerical category, they shall have to possess the proficiency in Typing with minimum speed of 30 w.p.m. in English or 25 w.p.m. in Hindi, within a period of 02 years from the date of appointment. Employees already working in Group "D" post on Indian Railways desiring to apply for Group 'C' post against Scouts & Guides quota and fulfilling above eligibility conditions should forward their application through proper channel. However they should send one advance copy so as to reach railway office before closing date and time.

9. Proposed syllabus for selection under Scouts and Guides quota for Group 'C' posts:

History of Scouting/Guiding; Law and Promise' Organization - "District & State level". Training Centre - District & State level: Knowledge of books; Scouting for Boys/Guiding for Girls in India; Motto Left hand shake; Salute; Prayer; Flag song; National Anthem; Know the National & Scouting flags; Social Services at various occasions, Hiking; Proficiency Badges, How these are earned; Stages in Scouting/Guiding. Thinking day; Progressive training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air. Organization at the National level; National Training Centers, WAGGGS / WOSM - Uprashtrapati Award Competition; Prime Minister Shield Competition; Community Development Programmes; Aims and methods of Scouting; How Scouting is useful in producing better citizens.

10. In case of any difference, English version of the employment notice will be treated as valid.

11. Decision of Railway Administration:

The decision of West Central Railway in all matters relating to eligibility, acceptance or rejection of application, or rejection of the application, penalty for false application, mode of selection, allotment of posts to selected candidate will be final and binding on the candidates.

Enclosed: 1. Annexure-A "Application Format", 2. Annexure-B "Active membership Certificate".

For Chief Personnel Officer

To The Dy. Chief Personnel Officer, Railway Recruitment Cell, West Central Railway, RB-III/422/1-2, Nehru Railway Colony, Howbagh, Jabalpur.

Affix recent Passport size photograph & sign below

- 1. Name of the applicant in full (in block letters)
2. Father's/Husband's name
3. Date of birth
4. Age(as on 01-01-2010)
5. Whether Age Relaxation required (if yes, specify category- SC/ST/OBC/Judicially Separated Divorced Woman/widow/ J & K, Resident/Ex-SM/Railway Employee)
6. Caste: UR/SC/ST/OBC
7. Sex
8. Present address for communication (in block letters with PIN code)
9. Nearest Railway Station
10. Permanent address (in block letters with PIN code)
11. Educational Qualification

Table with 4 columns: Examination Passed, Year of passing, Division/% of marks, Name of Board/University

- 12. Scouting / Guiding Qualification
13. The date of joining the organization
14. Member of the Group for at least 03 years in the recent past

NB:- Active membership certificate in original for last 03 years in recent past issued by the State/District Commissioner (Scouts) for Scout wing & State/District Commissioner (Guides) for Guide wing in Annexure-B to be attached.

15. Event attended

Table with 5 columns: Sr. No., Status of the event, Name of the Event, Place, Date (From, To)

NB :- Self attested photocopy of the certificates of the above events to be attached.

16. Have you been active member of Scout/Guide Organisation for the last 03 years? If yes, furnish details & attach self attested copies of supporting documents.

Table with 3 columns: Year, Nature, Name of events

NB: Candidates may attach separate sheet if the space is not adequate.

17. In case of serving employee:

- a) Name & Address of the employer
b) Period
c) Post Held

18. Other qualification /extra curriculum activities (Attach self attested photocopies of certificates)

19. Examination Fee Bank Draft/IPO No. Date Amount Name of issuing Bank/Post office

Declaration

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or being not eligible in terms of eligibility criteria, my candidature/ appointment is liable to be cancelled/ terminated without any notice at any stage.

I also solemnly declare here that I will serve the organisation continuously.

Left Hand Thumb impression

Place: Date:

Signature of the applicant

ACTIVE MEMBERSHIP CERTIFICATE

Annexure-B

Certified that Shri/Smt/Ku _____ Rank _____ of _____ Group _____ Bharat Scout & Guides organization _____ District/State is an active member of this association since last _____ years.

He/She has actively participated in events and activities organized at Unit, Group, District, State and National level.

Dist. Org. Commissioner (Scouts/Guides)

Signature Group Leader Name:

District Commissioner (Scouts/Guides) (Signature with Seal)